

Eikei University Full-time Faculty Application Guidelines

1 Affiliation and Job Title: Department of Social System Design, Faculty of Social System Design
Professor, Associate Professor or Lecturer: 1

2 Areas of expertise to be solicited: Public Policy

3 Subjects and duties to be assigned

○Courses to be taught

<Major Subjects>

- Public Management Theory
- Regional Collaboration
- Regional Revitalization

※Studies in Socioeconomic System is desirable. From the 2027 academic year onwards, you will be responsible for organising the public policy courses and teaching a total of four elective courses. You can teach one of these subjects based on the following keywords, aligning it with your own area of expertise. Furthermore, when organising the public policy courses, collaborate with full-time faculty members specialising in Business Administration, Economics and Environmental Studies (with a focus on Environmental Economics) to improve the educational content.

* Keywords

Public Administration, Policy Process Theory, Policy Evaluation, Global Governance, Community

<Common subjects for all teachers>

Project Based Learning Exercise Courses (Project Based Learning Exercise I A and I B, Project Based Learning Exercise II, Degree Project)

From the 2027 academic year, you will be responsible for teaching Academic Foundations Courses (university learning, writing, self-directed learning techniques, etc.) and 'Introduction to Social System Design' in an omnibus format.

○Internal operations

(operations related to academic affairs, entrance examinations, student recruitment, student support, career path and employment support, etc.)

○Regional/industry-academia collaboration work

(various extramural collaboration courses, open lectures, etc.)

4 Application Requirements

A person who meets all of the following requirements

- (1) Professor: A person with a doctoral degree or equivalent research achievement or practical experience.
Associate Professor, Lecturer: A person with a master's degree or equivalent research achievement or practical experience.
- (2) Those who can promote education and research activities based on the educational philosophy of the university.
- (3) Applicants must be able to give classes in Japanese and English.
- (4) Those who can manage interactive classes based on active learning pedagogy.
(Project Based Learning Exercises, group work, etc.)

- (5) Those who can conduct education in cooperation with various domestic and international entities such as companies, international organizations, universities, NPOs, and local governments.
- (6) Those who can conduct classes in collaboration with faculty members in other fields and external practitioners.
- (7) Those who can actively engage in self-development, class improvement, open class, and overall curriculum improvement based on the university's basic FD (faculty development) policy.
- (8) Those who do not fall under any of the disqualification clauses stipulated in each item of Article 9 of the School Education Law.

5 Application deadline: March 31, 2026 (Tue.) , 17:00 (must arrive by this date)

6 Scheduled date of employment: September 1, 2026 (Tue.) or October 1, 2026 (Thu.)

7 Type and duration of employment

- In principle, the tenure-track system will be used. In addition, depending on the outcome of the review, those recognized as professors may be subject to a mandatory retirement age from the date of their appointment.

<Tenure track system>

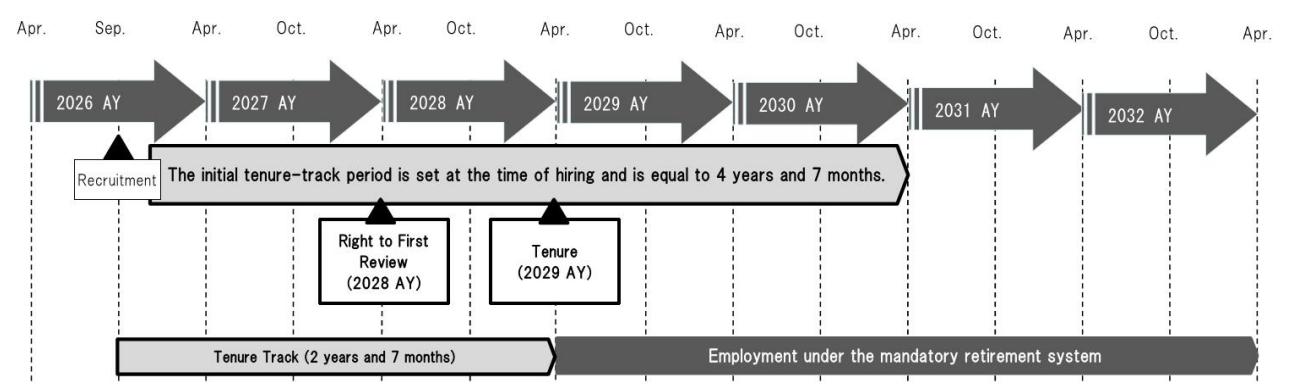
The term of office is within five years, and if you pass the tenure review, you will move to a mandatory retirement system.

In principle, you can take your first review after the two-year anniversary of your date of hire.

If you do not pass the first review, you may take the screening again in the year following the year in which you took the first review.

- The retirement age is sixty-five (65) years of age. A teacher must retire on the first March 31 following the date on which he/she reaches the retirement age.

Example) The September 2026 hires will pass the first review.



Reference: https://www.pu-hiroshima.ac.jp/p/reiki/reiki_int/reiki_honbun/u378RG00000409.html
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8 Documents to be submitted

- (1) Application form (Form No. 1): 1 copy
- (2) Curriculum vitae (Form No. 2): 1 copy
- (3) Education and Research Achievement Report (Form No. 3): 1 copy
- (4) Books or major papers (reprints or copies are acceptable): Up to five items
Please circle the number on the Education and Research Achievement Form in (3).

(5) Aspirations for education and research at the university
(A4, 1 page maximum, any format) : 1 copy

(6) A proposal for the Project Based Learning Exercise (A4, about 1 page, any format)

(Image of a proposal for a Project Based Learning Exercise)

Target: 2nd or 3rd year students

Duration: 1 quarter (2 or 3 months), 7 weeks, 14 classes

Collaborating companies, etc.: Choose any industry, such as parts manufacturers, food manufacturers, service companies, NPOs, etc.

Contents: Planning Project Based Learning Exercise in cooperation with companies, etc.

(7) Status of Acquisition of Research Funds (External Funds) (Form No. 4): 1 copy
Please specify whether you were the principal investigator or a co-investigator and list the grants in chronological order.
(If there is no acquisition record, it is not necessary.)

(8) Either of the following documents (i) or (ii), and (i) should be written on the application form

(i) Names and contact information for two people who can provide information on the applicant.

(ii) Letter of recommendation (optional format; specify the recommender's affiliation and position) 2 copies
For both (i) and (ii), applicants from fields other than the applicant's specialty are acceptable.

◎ Upon preparation of (2) and (3) above, please refer to the attached "Notes on Preparation of Application Documents".

◎ Additional materials may be requested when necessary.

◎ Please download the designated form from the university website.
<https://eikei.ac.jp/news/11513/>

9 Screening Method

(1) Documents will be reviewed and interviews will be conducted in accordance with the University's faculty selection criteria.

(2) The date of the interview will be announced separately to those who are eligible for the interview.

(3) In addition to the interview, the applicant will be asked to give a mock lecture in English (the applicant will be asked to submit the syllabus in English) on the subject "Public Management Theory" to be assigned. In addition to the interview, the applicant will be asked to give a presentation on his/her aspirations for education and research at the university. If necessary, a second interview will be conducted.

(4) The interview may be conducted online.

(5) Expenses for the interview (including the second interview) will not be paid.

10 Where to submit application documents

1-5, Nobori-cho, Naka-ku, Hiroshima City, Hiroshima 730-0016, Japan

To: Eikei University of Hiroshima, Academic Planning Division

The application documents should be sent by registered mail or international courier service with "Application for faculty position in Public Policy" written in red on the envelope.

11 Contact

E-mail: academic-planning@eikei.ac.jp

Please contact us via email.

12 Work location

1-5, Nobori-cho, Naka-ku, Hiroshima 730-0016, Japan

13 Things to keep in mind

- (1) In principle, application documents will not be returned.
- (2) The personal information provided in the application documents will be used only for the purpose of selection.
- (3) Candidates will be required to submit documents proving the degree they hold (or, for those with other educational backgrounds, documents proving the graduation (completion) of their final educational background).