

June 27, 2025

## **Eikei University of Hiroshima Alumni Association (EiPiT) Bylaws**

### **Article 1 (Name)**

This association shall be called the EiPiT (Eikei University of Hiroshima Alumni Association).

### **Article 2 (Address)**

The headquarters of this association shall be located within Eikei University of Hiroshima, 1-5 Noboricho, Naka-ku, Hiroshima City, Hiroshima Prefecture, JAPAN.

### **Article 3 (Purpose)**

The purpose of this association is to provide members with opportunities to connect broadly by gathering together, affirming their past selves, and sharing hope for the future.

### **Article 4 (Activities)**

To achieve the objectives stated in Article 3, this association shall carry out the following activities:

1. Cultural activities and social gatherings to promote friendship among members
2. Support for lifelong learning of members (such as offering seminars and study groups)
3. Contributions to realizing the university's vision in collaboration with Eikei University of Hiroshima
4. Management and operation of membership lists and mailing lists
5. Support related to alumni association and university operations (such as donations)
6. Other activities necessary to achieve the association's objectives

### **Article 5 (Membership)**

The association shall consist of the following members:

1. Regular Members: Graduates and current students of Eikei University of Hiroshima (including former students who withdrew) who have paid the basic membership fee
2. Associate Members: Graduates and current students of Eikei University of Hiroshima (including former students who withdrew) who have not paid the basic membership fee
3. Special Members: Faculty, staff, retirees, and others associated with Eikei University of Hiroshima
4. Other individuals deemed appropriate for membership by the Board of Directors

## **Article 6 (Membership Fees)**

1. Members shall pay membership fees to maintain and operate the association. However, payment is voluntary.
2. A basic membership fee of 10,000 yen shall be paid upon enrollment.
3. Additional fees may be collected as participation or donation fees for events, etc.
4. Collected membership fees shall be managed through a bank account specifically established for the alumni association.
5. Membership fees once paid shall not be refunded.

## **Article 7 (Organizations)**

The association shall have the following bodies:

1. General Assembly
2. Board of Directors
3. Auditors

## **Article 8 (General Assembly)**

1. The General Assembly shall be held once annually. However, an extraordinary General Assembly may be convened if deemed necessary by the Board of Directors.
2. All members are entitled to participate in the General Assembly.
3. Only Regular Members shall have voting rights at the General Assembly.
4. The Chairperson of the General Assembly shall be the President or an appointee of the President.
5. The General Assembly shall deliberate and decide on the following matters:
  - (1) Establishment and amendment of the bylaws
  - (2) Election and dismissal of directors
  - (3) Business and financial reports
  - (4) Business plans and budgets
  - (5) Election and dismissal of auditors
  - (6) Other important matters
6. Resolutions at the General Assembly shall be passed by a majority of those present.

## **Article 9 (Directors and the Board of Directors)**

1. Directors of the association shall be elected by the General Assembly. In principle, directors shall be selected from the members.
2. Each academic year shall elect at least one director.
3. The Board of Directors shall deliberate and decide on the following matters:

- (1) Execution of the budget
- (2) Execution of business plans
- (3) Proposals to be submitted to the General Assembly
- (4) Other matters deemed necessary by the Board

4. Resolutions at the Board of Directors shall be passed by a majority of those present.

### **Article 10 (Officers)**

- 1. The Board of Directors shall include the following officers:
  - (1) President (1 person)
  - (2) Vice Presidents (also serving as Treasurers) (a few persons)
  - (3) Directors (a few persons)
  - (4) Auditors (a few persons)
- 2. The term of office shall be three years.
- 3. The President shall be elected from among the Directors. Appointment and dismissal of the President shall be decided by the Board of Directors.
- 4. The President shall represent the association, oversee its affairs, convene the Board of Directors, and serve as its chairperson.
- 5. Vice Presidents shall be appointed by the President.
- 6. Vice Presidents shall assist the President and be responsible for financial transactions and record-keeping.
- 7. Directors, together with the President and Vice Presidents, shall deliberate and coordinate important matters concerning the management of the association.

### **Article 11 (Honorary President)**

The Association shall have an Honorary President, who shall be recommended as the President of Eikei University of Hiroshima.

### **Article 12 (Auditors)**

Auditors shall be elected at the General Assembly, shall audit the finances and activities of the association, and shall report the results to the Board of Directors and the General Assembly.

### **Article 13 (Advisors)**

Advisors shall be selected by the Board of Directors.

### **Article 14 (Fiscal Year)**

The fiscal year of the association shall begin on April 1 each year and end on March 31 of the following year.

#### **Article 15 (Miscellaneous)**

1. Other necessary matters regarding the operation of the association shall be decided by the Board of Directors.
2. The association may receive donations from members and others as necessary.
3. In the case of misuse or misappropriation of membership fees, the responsible individual shall be required to repay the entire amount.

#### **Supplementary Provisions**

These bylaws shall come into effect on June 27, 2025.

These bylaws shall be revised and put into force on November 8, 2025.