Letter of Recommendation

<To the Applicant>

1. Please ask **two persons** to write letters of recommendation.
2. The recommenders must have known the applicant for at least six (6) months or more, such as a teacher from the applicant’s last school (language schools are acceptable,) a person from the applicant’s institution, organizations, company, or places of internship etc. Note that the applicant’s family, friends, or faculty members of Eikei University of Hiroshima cannot be accepted as a recommender.

|  |  |
| --- | --- |
| Applicant’s Name |  |
| Date of Birth (*mm/dd/yyyy*) |  |

< To the Recommender>

1. Please complete this form clearly and in detail in either Japanese or English.
2. **The recommender must upload the PDF file directly to the university-designated online form. Details of the submission method and deadline will be provided via email after the applicant’s completed application has been submitted.**

\* The file name must be **“Recommendation Letter\_*Recommender’s Name\_Applicant’s Name.*”**

\* The Admissions Office may contact the recommender directly via e-mail to confirm details.

|  |  |
| --- | --- |
| Recommender’s Name |  |
| Occupation |  |
| Name of Institution |  |
| Institution’s Website |  |
| Job Title/Position |  |
| Relation to the Applicant |  |
| (Period of Relationship) | (yyyy /mm ) - (yyyy /mm ) |
| E-mail |  |

Date (*mm/dd/yyyy*):

Signature (handwrite or seal):

Letter of Recommendation

Date (*mm/dd/yyyy*):

To: President of Eikei University of Hiroshima

Recommender’s Name:

Applicant’s Name:

I recommend the applicant to Eikei University of Hiroshima as follows;

1. Please share your view on the applicant’s particular characteristics among the “qualities, abilities, and motivation we expect in applicants” as indicated in the Admission Policy (refer to the next page.), and describe the reasons, including specific episodes.

|  |
| --- |
| [Your comment］ |

1. What do you think about the applicant’s purpose and motivation to study in Japan, specifically at Eikei University?

|  |
| --- |
| [Your comment］ |

1. What kind of growth and achievement do you expect the applicant to have after entering or graduating from Eikei University?

|  |
| --- |
| [Your comment］ |

Note: No more than one A4 size page in total for sections 1, 2 and 3 listed above.

<Appendix>

**Admissions Policy**

Eikei University of Hiroshima aims to foster a cadre of young people who have high aspirations to contribute to local communities and to the world in the midst of uncertain socioeconomic circumstances, as well as to boldly take on unsolved challenges and tenaciously pave the way for a new era.

The university admits students from Japan and overseas with the following qualities, abilities, and aspirations.

* + A person who has strong interests in various cultures, history, society in Japan and overseas, and international relations and is willing to learn further by actively communicating with others
  + A person who aims to strengthen his or her own abilities by studying with a sense of purpose and looking ahead to the future
  + A person who has gained basic academic skills through high school studies, takes the initiative in facing various challenges with a broad perspective while engaging others, and intends to contribute to society at large

|  |
| --- |
| **Qualifications, Abilities, and Motivations Required of Entrants**   * Basic academic skills * Broad vision * Strong interest in inquiring about various cultures, histories, societies both at home and abroad, and international relations * Willingness to learn * Willingness to strengthen one’s ability * Willingness to contribute to society * Positive attitude toward studying with a sense of purpose and a vision for the future * Positive attitude toward actively communicating with others * Positive attitude toward taking initiative and involving others in addressing various challenges |